

WORDScape

Lucy's an integral part of the smooth-running of Wordscape. She manages our bookkeeping and annual accounts, keeping close control of cash flow and invoicing, VAT, payroll and year-end. She's a great organiser, which has taken a huge weight from my workload; she's also a good communicator, forging strong bonds with our clients, which makes cash flow and invoicing so much smoother and easier.

She's quickly grasped the intricacies of the business and how we operate, which makes her pro-active in assessing what needs doing and when, what to prioritise and where she can add extra value, too. She's detail-oriented, with a strong work ethic.

We use Xero accountancy software, which Lucy updates several times each week, allowing me to see at a glance what we're due to invoice, have outstanding and need to pay. It's a huge relief for any small business to know that all of your hard work's being efficiently invoiced, organised and accounted for.

Fiona Shaw

Publisher and copywriter

Co-founder, Wordscape Ltd.